

Economic Development Manager
City of Modesto
\$8,866 - \$10,776 Monthly
Application due date - June 29, 2021

The Economic Development Manager is responsible to plan, develop, implement, and evaluate Community and Economic Development policies; to manage sensitive, high-priority projects; to plan, organize, direct, and supervise administrative functions, including budget and personnel activities; to plan, organize, and direct economic development and redevelopment; and to provide highly complex staff assistance to the Director of Community and Economic Development.

The Economic Development Manager will lead the charge on all matters related to economic development in the City--a top priority for the City Council. This position will direct, supervise and lead the Economic Development Division, a small, but integral division for the work of the City. For the City, economic development includes both growth in the economy and improvements to the quality of life. With this in mind, the Economic Development Division coordinates with Planning, Building and Engineering to improve the overall community.

This exciting position will set the foundation for the City for the next 20+ years and will build off the many great things currently happening, including the significant progress in downtown, the overall improvement of the business climate and diversification of the economy.

MINIMUM QUALIFICATIONS

Experience: Five years of increasingly responsible administrative experience in community development involving administration, economic development, and redevelopment, or a related field, including one year of supervisory responsibility.

Training: Equivalent to a Bachelor's degree from an accredited college or university with major course work in business development, redevelopment, public administration, business administration, business/development finance, or a related field.

License or Certificate: Possession of, or the ability to obtain, a valid California driver's license.

APPLICATION PROCESS

Applicants will be assessed on the application submitted. Due to the volume of applications received, resumes will not be screened for the purpose of determining who is most qualified to compete in the testing process. It is the applicant's responsibility to fill out the "Education" and "Work Experience" sections of the application with complete information and adequate detail. Do not substitute any part of the application form with the words "see resume".

The following information is provided for you to use as a reference and as a planning tool. Human Resources is unable to schedule make-up examinations.

Applicants may be screened to the most qualified and invited to continue to the next phase of the testing process which may include an oral board interview.

Tentative Schedule:

Oral Board Interviews: Wednesday, July 14, 2021

Human Resources Department reserves the right to revise the testing process to best meet the needs of the City.

Apply online at www.modestogov.com. City application required. The City of Modesto is an Equal Opportunity Employer.